

Dear Parents and Students,

### **Welcome to sixth grade!**

I am looking forward to the opportunity to instruct and work with you this 2019-2020 school year. This year will bring new growth, challenges, and learning experiences for you and your child. I hope, through our mutual commitment to each other, that this year will be a positive and fun-filled learning experience for everyone. Below are expectations and requirements for the coming year. Please read and discuss them carefully together.

### **Classroom Management**

I follow and believe in a positive discipline program that has had great success. The objective of this program is to provide positive consequences for appropriate behavior and natural/logical consequences for inappropriate behavior. This teaches the students that **they are responsible and accountable** for the type of behavior they exhibit in school. Students will “**Learn to Earn**” their parties and privileges this year by obeying rules and completing classroom work properly and promptly. **Students will not be allowed to attend parties until required classroom work is completed and up to standard.** If you have any questions about this policy please feel free to make an appointment to speak with me.

### **Attendance Policy**

Attendance is taken daily when the bell rings (at 8:40 a.m.) immediately following the Pledge of Allegiance. Your child will be late if he/she is not **in the classroom** ready to begin at that time. I cannot excuse your child for daily car pool tardies. Students will be given written reports to complete, which require a parent signature for every 5th tardy, throughout the year. This is to inform parents of accumulating tardies, and help the student learn that being on time is an important life skill. **Reports that are not completed will be treated as a missing assignment.**

### **Homework**

Most of the work assigned will be completed in class. There will, however, be some work that will need to be done at home, or on a computer. (If your child needs access to a computer please contact me, in a reasonable amount of time to meet the due date, and I will make the necessary arrangements.) I will implement several different forms of homework help for students so they will always know where to turn to for information about assignments and due dates. A planner will be given to each student in order to help students keep track of assignments and due dates. This planner is an important support for your student's success in my classroom. The planner should be reviewed by, and be **signed by the parent(s) each night.**

I will also give verbal reminders days in advance so that students can complete the required work on time. My webpage, located on Edgemont's site, ([www.edgemont.provo.edu/](http://www.edgemont.provo.edu/)), will also have the due dates for all major assignments. **It is the student's responsibility to take the time to write information in the planner, write down the due dates, be aware of all the requirements, call a classmate if needed, and get work in on time.**

Homework bins are available for students to turn in completed work, although most assignments will be turned in digitally. I expect my students to take responsibility for their work, especially when they are absent. Due dates are final and I rarely make exceptions for late or incomplete work. **Computer problems are not a valid excuse for missing work. In order to avoid late night, last minute problems, please make sure you check your computer, in advance, so that you are not up the night before a due date trying to work with a computer that needs a printing cartridge, etc. Also, not putting assignments off until the last moment will also help eliminate these problems.**

### **Late Work**

**Assignments are late after 9:30 a.m. on the due date.** Late work, unless otherwise specified, will receive a 20% deduction. **Late/Missing assignments will not be accepted after a term has ended.** I do not extend the due dates unless there are extreme circumstances. I am typically at the school by 7:45 am. I will be glad to help anyone with their work during the time before school begins. I am also willing to make an appointment to stay after school to help any student who is struggling with the required work, *when I can*. Please do not wait to get the extra help you might need. Each student is held accountable for all work. If a student is absent he/she is **not** excused from due dates or completing required work. If your child is going to miss a due date, **please make arrangements to have their work brought in that day or earlier.** Please make sure that you find out from one of the above-mentioned ways what assignments are due. It would be a good idea to obtain your student's work ahead of time, if you know he/she will be missing school. I strongly urge all of my students to make every effort to stay caught up. It is much easier to do required work on time, than it is to play "catch up."

### **When Your Student Is Sick**

I understand that people get sick. In fact, if your student is sick, I would rather he/she stay at home and get healthy, rather than bring the illness to the school and pass it along to others. If your child is sick, I ask that you **communicate with me** and when possible, send someone in to get the work for him/her. It is extremely difficult to catch up with work after they have missed instruction for two or three days (or more). It is vital

that they try and get the work if they are gone. I will allow one day for every day you were sick in order for you to get your work in. However, it is up to you to come in early or stay after school in order to get instructions on these assignments. I will not have time to reteach missed assignments during class. ***This policy does not extend to someone who misses school for a “vacation.” When students go on vacation they will need to get assignments before leaving and have them ready when they return.***

### **Redo Work**

Students not only have the chance to redo all assignments, but also are encouraged to do so. Problems that are missed on assignments maybe reworked and corrected for **full credit**. **Please** take advantage of this opportunity. My main concern is that your child learns the material and does the assignments correctly. Test may be retaken if there are multiple forms available for that test. *This does not include quizzes.*

### **Cell Phones**

Cell phones are not permitted to be a disturbance in school or in my classroom. If a student does have a cell phone it should be in the student's backpack, turned off each morning or should not be taken out and become a disruption during school. **This policy also includes any other things that become a distraction. (iPods, Nintendo DS, etc.)**

### **Parent Visitors**

I have an open door policy and invite parents to come in to the classroom to observe what is being taught, or the behaviors of their child. I would ask that if you have questions, or would like to discuss a policy/decision, that we set up a time to meet.

**Please read and discuss this document carefully with your child. Please keep the first pages, but sign and return this page to Mr. Jennings by Friday, August 16, 2019.**

I have read the disclosure document and understand what is expected of me in Mr. Jennings's class. I will take responsibility for my actions and school materials.

Student's Name \_\_\_\_\_

Student Signature \_\_\_\_\_

I have read the disclosure document and understand what is expected of my child in Mr. Jennings's class. I have also gone over this document with my child and he/she understands what is expected of him/her as well.

Parent's Name \_\_\_\_\_

Parent Signature \_\_\_\_\_